

Why do I have this manual?

The College Activities Office staff hopes that this manual will provide you with all the necessary information for your journey as a student leader here at Barnard College.

This manual was created...

- To give you a few pointers about this leadership thing you're doing,
- To serve as a quick reference guide—a “how-to” - for event planning at Barnard College, and
- To give you a heads up...there are rules, and here they are.

So enjoy! And remember, if you can't find the answer in these pages, don't hesitate to come to the College Activities Office!