

Allison Ann Lee

3001 Broadway #3489
New York, NY 10027

aal53@columbia.edu
(212) 853-2901

EDUCATION

Barnard College, Columbia University, New York, NY
Bachelor of Arts expected December 2002
Major: English Concentration: Creative Writing

Université de Paris, Paris, France
Summer 2000 intensive language studies program

HONORS AND AWARDS

- Dean's list, 1999-2002
- One of 12 students selected to display photography portfolio in Miller Theatre of Columbia University, 2001
- Edward S. Dubbs Jr. Journalism Scholarship, 2000
- The Eddie Nichols Short Story Competition Award, 1999

EXPERIENCE

Cyberpix, New York, NY August 2001-present
Analyst

- Conduct research and due diligence analysis for mezzanine venture funding.
- Analyze gross margins of Northeast and West Coast divisions by creating and manipulating financial models.
- Design and develop PowerPoint presentation for venture investors.

Mount Sinai Medical Center, Bronx Veteran Affairs Medical Center, New York, NY January-June 2000
Research Assistant

- Initiated research on past recruitment and implemented new strategy, increasing patients by 25% weekly.
- Assisted patients with three-hour cognitive battery test for diagnosis and placement.
- Pioneered training of co-workers on MRI software application.
- Presented research results to NYU medical students.

Barnard Department of Psychology, New York, NY September 1999-May 2000
Research Assistant

- Analyzed cross tabulation data and submitted APA style paper.
- Cited as collaborator in article "Cognitive Processes of Autobiographical Memory" to be published in 2003.
- Administered Thematic Apperception Test (TAT) and interviewed defendants in New York court system.
- Proposed study conducting literature reviews on autobiographical memory psychiatric and psychological research.
- Evaluated TATs, both manually and via computerized scoring method.

Barnard Pre-College Program, New York, NY Summer 1999
Program Assistant

- Developed database to manage past and present participants, course enrollment, and publicity.
- Calculated budget and organized weekly events.
- Mediated and resolved all parental concerns as appointed parental communication liaison.
- Designed and co-edited weekly parent newsletter.

ACTIVITIES

Treasurer-Rock Climbing Club of Columbia University, Rape Victim's Advocate-St. Luke's/Roosevelt Hospital, Fundraising Chair-Kappa Alpha Theta Fraternity.

SKILLS AND INTERESTS

Proficient in Spanish, PC/ MAC, MS Office Suite, Adobe Photoshop, HTML, Internet research
Enjoy renaissance literature, photography, rock climbing, writing, and travel