

CAREER DEVELOPMENT NEWS: SENIORS AND BEST

Selected INFORMATION SESSIONS

Please confirm dates and times and see more events on the Career Development and CCE websites!

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Location</u>
Oct. 23	Countrywide Securities	7pm	CU
Oct. 25	Federal Reserve Bank of New York	6pm to 8pm	Ella Weed/223 Milbank

APPLICATION DEADLINES

Oct. 24	JPMorgan Private Bank – Analyst, Asset Wealth Management
Oct. 26	American International Group - Analyst
Oct. 31	American International Group – Actuarial American International Group – Financial Planner/Management Trainee (Hong Kong) Brickell Holdings, LLC – Equities Trader

BEST ORIENTATIONS

Last chance to attend!

Come find out about the Barnard Experience for Seniors in Transition (BEST) Program and what you need to do as a senior to prepare for the next step.
ALL MAJORS WELCOME!

When: Oct. 20, 12:00 – 12:45pm

Where: Career Development Seminar Room

YMA Fashion Scholarship Fund



The YMA Fashion Scholarship Fund is in search of candidates for its scholarship and internship program. This is a great opportunity for juniors interested in a career in fashion.

The prize is a \$5000 scholarship and those awarded the scholarship will also have the option to participate in a fashion-related internship in New York City.

Interested students should email Nadine Verna at nverna@barnard.edu for more details.

Suitable Suits Closet

Need a suit for a professional conference, work or grad school interview or networking event?

Borrow one from the Suitable Suits Closet!

We have black suits in sizes 0-16 for all students attending professional events.

Take one for a week—all you need to do is dry clean it!



What's Next for BEST

When will employers in different career fields come to campus and/or list their jobs on eRecruiting? Here's a general calendar:

September to January: Consulting, Finance
January/February to March: Law, Publishing, Retail
March to April: Advertising, Education, Not-For-Profit Career Month/Fair, Research and more!

Watch for details on upcoming Career Development/WIBC "Salons"

Fields to be included are: advertising, public relations, marketing, real estate, arts administration, microfinance and social responsibility!

Brooklyn College Graduate School Fair

October 24, 12:30-3:00pm

**6th Floor, Student Center
East 27th Street & Campus Road, Brooklyn**

Register to attend by sending an email to Fbalsam@brooklyn.cuny.edu

BARNARD CAREER DEVELOPMENT NEWS

Elliott Hall, 2nd Floor

www.barnard.edu/ocd/

October 18, 2006

Check Out Vault!

It's a great on-line resource for folks looking for the right job or the right career. Barnard students have free access to Vault through eRecruiting. Just click on the Vault link on the lower left hand side of your eRecruiting home page!

We also have great resources here in the Career Development office, including a library with nearly 800 books!



Note: we carry a number of books published by Vault including: Pharma & Biotech Employers, Book Publishing Careers, Diversity Internships, Vault Career Guide to Media and Entertainment, Vault Guide to the Top 50 Consulting Firms, Investment Bank Diversity and more!

Etiquette Dinner: Mastering Good Manners

Learn how to make a good impression over dinner! Preference given to seniors, but all are welcome. Sign up on eRecruiting.



When: October 24th from 6 to 9 P.M.

Where: Altschul Atrium

From Passion to Profession

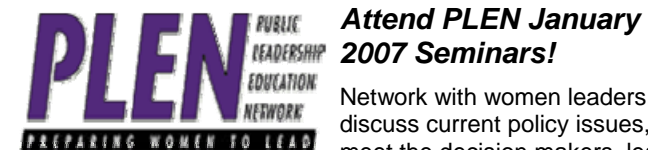
Planning for Success: Marketing and Fundraising.

Don't miss the second workshop lead by Anne Fitzgibbon '93, entrepreneur & Special Assistant to the Senior Advisor of the Mayor of NYC

When: Thursday, Oct. 19th, 7 p.m. to 8:30 p.m.

Where: Career Library, Elliott Hall, 2nd floor

Learn to lead from women in Washington, DC



Attend PLEN January 2007 Seminars!

Network with women leaders, discuss current policy issues, meet the decision makers, learn about career possibilities and find mentors – all through the PLEN week-long seminars:

Women & Public Policy Seminar, Jan. 2-7

Women & Science/Technology Policy Seminar, Jan.8-12

Interested? Go to www.plen.org to learn more about these programs. To register, download the form from the PLEN website and bring it to OCD by **Friday, November 3rd at 4:00pm**. *Limited funding is available but you must also submit a brief essay about why you are interested in attending the conference and how you will bring the experience back to campus.*

The 12th Annual Barnard-Columbia Law School Fair



When: Friday, October 20, 2:30 PM - 5:00 PM
Where: Roone Arledge Auditorium, Alfred Lerner Hall.

Note: The event will be preceded by an Admissions Panel in the Satow Room, 11:30 AM - 1:00PM.

For Participating law schools see :

www.studentaffairs.columbia.edu/preprofessional/law/events.php

Career Evening & Dinner:

BC Alum Meredith Sobel Discusses the Ins and Outs of Hospital Administration!

After graduating from Barnard, Meredith Sobel went to the Harvard School of Public Health, was granted internships at a research think tank associated with Mass General, did corporate work at Boston Scientific, hospital work at Beth Israel Deaconess and clinical research in health economics. Currently she works at NY Presbyterian Hospital. Come hear about her experiences!

Place: Career Development, 2nd floor Elliott Hall

Time: 6:30 pm Monday, October 23rd

Light supper will be served; sign up on eRecruiting and email jcelwyn@barnard.edu with your dietary preference.

Co-sponsored by the Hughes Science Pipeline Project and Career Development

SEO Information Session

Thursday, October 26th, 12:00pm to 1:00 pm

Location: Barnard College, Elliott Hall- 2nd Floor Seminar Room

Sponsors for Educational Opportunity (SEO) is a summer internship program for talented students of color. Since its inception, SEO's Career Program has placed over 4,000 Black, Hispanic/Latino, Asian, and Native American students in internships that lead to opportunities in exciting and rewarding careers in the most competitive industries worldwide. The program is featured in Princeton Review's 109 Best Internships in America. For more information about SEO, visit the website at www.seo-usa.org

CAREER DEVELOPMENT NEWS: INTERNSHIPS

Internship Ideas

Coalition for the International Criminal Court has several internship opportunities available. Good opportunity for students interested in law, political science, criminal justice or international relations.

Good Housekeeping Magazine is seeking fashion interns to assist with photo shoots, trend-spotting and public relations.

New York City Department of Cultural Affairs' Percent for Art Program commissions art work for city-owned buildings. Interns are responsible for maintaining the artist registry and are exposed to a variety of contemporary art and public art projects nationwide. Interns are also given the opportunity to pursue projects related to their specific interests.

Pleasure Boat Studio: A Literary Press is a small publishing company on the Upper West Side. They are looking for a marketing intern to help with all aspects of book publishing and promotion.

Limmud NY is a Jewfusion experience – a festival/conference -- that brings together Jews of diverse backgrounds and all ages for a long-weekend celebrating Jewish life. They are looking for a **paid** fall/winter intern.

Time Inc. still has several internship opportunities available, including web design for TeenPeople.com and Public Relations for Time and Entertainment Weekly.

Universal Music is looking for an intern for their Special Markets department, to assist in assembling music for special compilation CDs for brands and events.

Forté Foundation CAREER LAB 2006

When: Mon. November 13th, 4:45PM to 9:00 PM

Where: Party Space in Alfred Lerner Hall

Forté Foundation is a consortium of major corporations, top business schools, and influential nonprofit organizations with the mission of educating and directing talented women toward leadership roles in business.

CAREER LAB 2006 includes: panels, leadership forums, and interactive workshops.

Event is free but participants must register by Nov 8th!

To RSVP go to www.fortefoundation.org, select Calendar, go to the event of 11/13 and click on "Sign me up".

Events & Deadlines (see eRecruiting for more details)

What to Do When the Devil wears Prada:

Guest Speaker Dede Bartlett has been a successful corporate executive and non-profit leader who will help you navigate the hidden obstacles in any workplace – be it an internship or your first job after college. Open to all students. Please RSVP on eRecruiting. **Wednesday, October 25th at 7:00 - 8:30pm in Sulzberger Parlor.**

Public Policy & International Affairs (PPIA) Junior Summer Institute at Princeton

Deadline for summer 2007 program is November 1st, 2006. Visit www.ppiaprogram.org for more information.

Internship Deadlines

TIME, INC. Summer Editorial Internship Deadline: All materials must be submitted to Suzy Stein in the Career Development office by Monday, November 27th. Applications are available online and in the Career Development Office.

ASME Program Deadline: The deadline for submitting application materials for the ASME Summer Editorial Internships is Wednesday, November 8th. Applications are available online and in the Career Development office.

Dow Jones Newspaper Fund Summer Internships Deadline: Applications must be post-marked by November 1, 2006. See application details on eRecruiting.

NYWICI (New York Women In Communications) Foundation Annual Career Conference

Don't miss this once-a-year, career-building opportunity!

NEW YORK WOMEN IN COMMUNICATIONS FOUNDATION

Representatives from major communications organizations including: CBS, Cosmopolitan, ESPN, Reuters, AOL, Time and many more will speak on topics such as broadcast journalism, editing, publishing, public relations and advertising!

Where: Grand Hyatt New York, 109 E. 42nd St. (Park Ave. at Grand Central)

When: Saturday, November 11, 2006, 8:30am – 4:30pm

Interested? Stop by OCD (now located in 2nd fl. Elliott Hall) or go to www.nywificoundation.org to learn more about the program and to register online. Registration for non-NYWICI-members is \$60.

Limited funding from Barnard is available but you must submit a brief essay to Career Development (sstein@barnard.edu) about why you are interested in attending the conference and how you will bring the experience back to campus by Monday, November 6th at 4:00 pm.

CAREER DEVELOPMENT NEWS: STUDENT EMPLOYMENT

Student Employment News/Notices

A Message from Won Kang, Student Employment Coordinator:

Still looking for a Job?

If you have a Federal Work Study or Barnard College Job award and are having a hard time finding a position, you can try some of the following:

- Check regularly on-line at our eRecruiting database (www.barnard.com/ocd). New positions are still being posted and we recently closed out many of the "filled" positions!
- Make sure you apply for several positions to increase your chances of employment.
- If you are still having difficulties, make an appointment with Won or Sarah (call x42033).

First time working at Barnard? You must complete the W-4 & I-9 forms before you can get a contract. Bring your ID (typically a US passport or a photo ID and social security card) to Career Development during contract hours – posted in the office and on the OCD website. If you can't make contract hours, set up an appointment with Won or Sarah (call x42033).

What's your file number? Barnard uses student employee File Numbers instead of Social Security Numbers on timesheets. Look at your first paycheck for your file number (it appears on the upper left) and use it on future timesheets!

Submit Timesheets on time! Timesheets turned in late will not be processed until the following payroll period. **That will delay your check for one month.** Payroll schedules with timesheet due dates can be found on the website and at Career Development.

Drop-In Hours! I have drop-in hours every Monday from 12-2pm. This is a good time to ask me any Student Employment questions you may have including completing contracts. You can call ahead (42033) to make sure that my hours haven't changed for that week.



Covering Politics and Elections: A Conference for College Journalists, Washington, DC

The Fund for American Studies/Sponsored by the Institute on Political Journalism

When: November 9-11, 2006

Gain exposure to the exciting world of political journalism. Network with your peers across the country and make valuable connections. To learn more go to www.tfas.org. To register, print out and complete the registration form www.dcinternship.org/ipjconf and bring it to Career Development by **Monday, 10/23 at 4:00 p.m.** *Limited funding is available but you must also submit a brief essay about why you are interested in attending and how you will bring the experience back to campus.*

"It's My Park" Barnard Community Service Day in Morningside Park

Sunday, 10/22/06 (9am to 2pm)

Register at www.barnard.edu/nyccep
Join Barnard College students, faculty, staff, parents, and alumnae as we help Morningside Park plant over 2000 daffodil bulbs.



Breakfast and lunch provided.

Interested in Theater Education and Outreach?

Participate in a great funded program this year!



We are currently exploring opportunities with area schools. Positions will involve direct work with elementary and middle school students in drama-related classes and projects. Contact

Geri Perret, gperret@barnard.edu for more information.



Check out these great opportunities in Foreign Affairs!

The 2007 U.S. Department of State Internship (Summer 2007)

This program provides students with valuable work experience in a foreign affairs agency. To access "Gateway to State" visit careers.state.gov and click on Student Programs.

Applications for the summer 2007 Internship positions must be received by November 1st.

Additional opportunities include **The Council of American Ambassadors Fellowships** (learn more at www.dcinternships.org/icpes) and **The Pamela Harriman Foreign Service Fellowships** (for work with US Embassies in London and Paris; email for more information: harriman@wm.edu).